

Tilton Northfield Water District
Commissioner's Meeting
14 Academy Street, Tilton, NH 03276
Monday, February 7, 2022

Minutes

In Attendance: Commissioner Chair Sean Chandler, Commissioner Arthur Demass, Superintendent John Chase, District Clerk Michele Corey, Rene LaBranche, Stantec

Absent: Commissioner Glen Brown

Call to Order:

Commissioner Chandler called the meeting to order at 4:56 p.m.

Public Comment:

Rene LaBranche from Stantec brought some information from DES regarding how the loan and repayment would work for the new water treatment plant. He included all of the information required for the loan process. We will need a Warrant Article to borrow the money for the treatment plant. Additionally, there are still some grants in process that could reduce the amount of the loan. Rene also recommended that we have a one-pager to hand out at the Annual Meeting to explain why we are doing this and what it will accomplish. The immediate next steps that must occur are surveying the property, soil boring and wetlands delineation. Rene would like to have authorization for payment of those services which in total are under \$15,000.

Commissioner Chandler motioned to authorize Superintendent Chase to spend up to \$15,000 to cover the cost of surveying the property, soil boring and wetlands delineation. Seconded by Commissioner Demass. All in favor. Motion carried.

Commissioner Chandler made a motion to suspend the meeting to have a discussion with the T-N Water District's Attorney due to attorney/client privilege at 5:45 p.m. Seconded by Commissioner Brown. All in favor. Motion carried.

Commissioner Chandler recalled the meeting to order at 6:18 p.m. **Commissioner Chandler motioned to resume the regular meeting. Seconded by Commissioner Brown. All in favor. Motion carried.**

Review of Minutes:

The Commissioners reviewed the January 10, 2022 minutes for the Water District.

Commissioner Chandler motioned to approve the January 10, 2022 Water District minutes. Seconded by Commissioner Demass. All in favor. Motion carried.

Treasurer's Report:

The Commissioners reviewed the January, 2022 Treasurer's Report. **Commissioner Chandler motioned to accept the January, 2022 Treasurer's Report, seconded by Commissioner Demass. All in favor. Motion carried.**

Superintendent's Report (John Chase):

F-250 Truck – Hanser Auto Body has painted the bed and installed it on the new truck. He came across an issue that he did not expect with the wiring harness and a modular in the

taillights. It is something new that he did not plan for. He has been trying to get one but has not had any luck as of yet.

Transit Van-Irwin Auto still does not have a delivery date for this.

SCADA Upgrades-Met with EII January 27, 2022 to visit each site to see how they would be getting the internet connections. It was determined that Home Depot, Lowes and Walmart will need to get a cell phone Wi-Fi as it would be a much easier connection rather than trying to hook up to their network due to all of the personal information they store in their network. The Water District could get Verizon Wi-Fi for each site and bill them monthly with the costs added on to their quarterly bills. J. Jill is giving them a static IP address to use so that they are not on their network. The rest of the sites are using the internet on site. EII has all of the firewalls they ordered on hand and are in the process of programming the information into each one and wanted to start installing them this week.

Meter Upgrades-Stiles has delivered more meter packages to us today. We have reached out to BMSI three times by email and still have not heard back from them regarding when they will have their work completed so that we can start reading the meters.

140 Water Treatment Plant-Greenleaf started the pilot study last week. They completed Well #2 and started on Well #1 today. Things have been going pretty smoothly. We were able to maintain the storage tank levels very well during the testing last week, along with PH and chlorine levels. We had to make some adjustments for Well #1 today. Everything is dialed in and where they should be.

Old Business:

None

New Business

Review of the proposed budget information for 2022. There were no questions. Discussion was held regarding the Warrant Articles. We will need a Treasurer for the remaining term, a Commissioner for 3 years and a Moderator for 2 years. There was some discussion regarding a Warrant for a change in the Tariff or use of Capital Reserve funds due to the Fire District contract issues. District Clerk will contact DRA to clarify what, if any Warrant Articles are needed for this.

Commissioner Demass inquired if the crew has to come to the shop on Saturday to do readings and there has been snow the prior day, could they do snow removal on Saturday. Superintendent Chase will discuss this with them.

Next meeting:

Monday, March 14, 2022 4:00 p.m.

Adjournment:

With nothing further, **the meeting adjourned at 6:45 p.m.**

Respectfully submitted,

Michele Corey, District Clerk