

Tilton Northfield Water District  
Commissioner's Meeting  
14 Academy Street, Tilton, NH 03276  
Monday, March 14, 2022

Minutes

**In Attendance:** Commissioner Chair Sean Chandler, Commissioner Arthur Demass, Commissioner Glen Brown, Superintendent John Chase, District Clerk Michele Corey, Rene LaBranche, Stantec

**Call to Order:**

Commissioner Chandler called the meeting to order at 4:31 p.m.

**Public Comment:**

Account 1903 – Account holder contacted the office and advised that he had not received the original bill, only the late notice. He is paying immediately. The account has had 2 prior late payments in 2020. The request is to remove the \$30 late fee. Commissioner Chandler would like to give the account holder the benefit of the doubt. **Commissioner Chandler motioned to remove the late fee. Seconded by Commissioner Demass. All in favor. Motion carried.**

**Review of Minutes:**

The Commissioners reviewed the February 7, 2022 minutes for the Water District. **Commissioner Chandler motioned to approve the February 7, 2022 Water District minutes. Seconded by Commissioner Demass. All in favor. Motion carried.**

**Treasurer's Report:**

The Commissioners reviewed the February, 2022 Treasurer's Report. **Commissioner Chandler motioned to accept the February, 2022 Treasurer's Report, seconded by Commissioner Demass. All in favor. Motion carried.**

**Superintendent's Report (John Chase):**

**F-250 Truck** – The truck has been completed. He would like to have the Line-X redone to save on some wear and tear.

**SCADA Upgrades-** EII has all of the firewalls set up. They had to order 3 sim cards with IP addresses for the locations without cellular.

**Meter Upgrades-** Still waiting on BMSI. There is a meeting schedule March 15, 2022.

**Stantec Updates-** Rene issued a letter to the Superintendent dated March 14, 2022, regarding McDonalds request for water service. He provided the updated recommended conditions of approval. **Commissioner Chandler motioned to approve the McDonalds' connection with the recommended conditions from Stantec. Seconded by Commissioner Demass. All in favor. Motion carried.**

UPS has submitted their planning information and Rene is reviewing.

Rene provided a memo dated March 14, 2022, regarding updates to the planned water treatment facility.

**Old Business:**

None

**New Business**

Commissioner Demass would like to reinstate random drug testing. He provided some information to Superintendent Chase from Winnepesaukee Drug Consortium Services. They will come on site. He would also like to make sure that any employees that are required to have one, have an up to date medical card.

Commissioner Brown advised he will not be running for Commissioner but would like to run for Treasurer. He will not be at the Annual Meeting.

**Next meeting:**

Monday, April 18, 2022 4:00 p.m.

**Adjournment:**

With nothing further, **the meeting adjourned at 5:38 p.m.**

Respectfully submitted,

Michele Corey, District Clerk