

Tilton Northfield Water District
Commissioner's Meeting
14 Academy Street, Tilton, NH 03276
Monday, May 8, 2023

Minutes

In Attendance: Commissioner Chair Sean Chandler, Commissioner Arthur Demass, Superintendent John Chase, District Clerk Michele Corey, Rene LaBranche (Stantec)-remotely

Call to Order:

Commissioner Chandler called the meeting to order at 4:03 p.m.

Public Comment:

Treatment Plant

Rene LaBranche spoke with NHDES and there is a new SRF Loan for emerging containments that has 100% loan forgiveness. It has a due date of June 1, 2023 so he has already started working on the application. It will be for the remainder of the loan which is approximately \$3M dollars.

Superintendent Chase and the Commissioners discussed proceeding with the recommended 8% rate increase since we don't know if we will get approved for this loan. We could look at changing rates in the future if we do get approved, however, we will have loan payments coming due in the meantime.

Superintendent Chase indicated we did increase rates 4% in January, 2023. We would need to increase rates another 4% in the next billing cycle.

**Commissioner Chandler motioned for a 4% rate increase, effective July 1, 2022.
Seconded by Commissioner Demass.**

**Discussion: Superintendent Chase inquired when the next increase would be.
Commissioner Chandler felt that our next planned increase would be in January, 2024.
The rate study shows an 8% increase is needed for the next 5 years, based on the current parameters. If the situation changes, we can relook at things.**

Commissioner Chandler called the vote. All in favor. Motioned carried.

The design is coming along. Rene suggested having a working meeting in the next 2 weeks to review the plans and discuss the design.

Review of Minutes:

The Commissioners reviewed the March 13, 2023 minutes for the Water District.
**Commissioner Demass motioned to approve the March 13, 2023 Water District minutes.
Seconded by Commissioner Chandler. All in favor. Motion carried.**

Treasurer's Report:

The Commissioners reviewed the March and April, 2023 Treasurer's Report. **Commissioner Demass motioned to approve the March and April, 2023 Treasurer's Report. Seconded by Commissioner Chandler. All in favor. Motion carried.**

Superintendent's Report (John Chase):

Hydrant flushing has been completed. All went well.

Old Business:

None

New Business:

None

Non-Public Session:

Commissioner Chandler motioned to enter into a non-public session per RSA 91: A3 II, (c), Seconded by Commissioner Demass. Roll call vote: Commissioner Chandler, yes; Commissioner Demass, yes. At 4:48 p.m. the Commissioners entered in to non-public session.

At 5:47 Commissioner Chandler motioned to come out of non-public. Seconded by Commissioner Demass. Roll call vote: Commissioner Chandler, yes; Commissioner Demass, yes. At 5:47 the Commissioners came out of non-public.

Next meeting:

May 23, 2023 4:00 p.m. will meet with Rene LaBranche, Stantec to review treatment plant designs.

Adjournment:

With nothing further, **the meeting adjourned at 5:57 p.m.**

Respectfully submitted,

Michele Corey, District Clerk