

Tilton Northfield Water District
Commissioner's Meeting
14 Academy Street, Tilton, NH 03276
Monday, July 12, 2021
Minutes

In Attendance: Commissioner Chair Sean Chandler, Commissioner Arthur Demass, Superintendent John Chase, District Clerk Michele Corey, Tilton Sewer Commissioners: Jason Wright, Katherine Dawson, Johanna Ames, and Peter Fogg

Pat Clark joined the meeting at 4:47 p.m.

Call to Order:

Commissioner Chandler called the meeting to order at 4:01 p.m.

Public Comment

Tilton Sewer Commission-Contract:

The Commissioners from the Tilton Sewer Commission attended to discuss a new contract to obtain the quarterly meter readings. They would like to continue with the existing rates in the contract. Katherine Dawson indicated that she believes this information is public knowledge but the Sewer Commission has agreed to pay for it. Commissioner Chandler and Superintendent Chase discussed that a 4% increase/year would be appropriate as that was the increase in the rate study. Jason Wright inquired if they could do a 5 year contract. The T-N Water Commissioners would like to stay with a 3 year contract. The Tilton Sewer Commissioners advised they would take this to their next meeting to discuss and vote on.

Commissioner Chandler motioned to increase the previous Tilton Sewer Commissioner's contract 4% per year for 3 years. Seconded by Commissioner Demass. All in favor. Motion carries.

Commissioner Chandler inquired about the past due invoice of \$1865.00 for the Pine Street repairs. There was discussion about what had occurred during this repair. Jason Wright inquired about the details for the linear foot of repairs, etc. Superintendent Chase said that we received the bill from Ken Partridge and we will pull that bill and send them the information to review at their meeting.

Pat Clark:

Pat Clark would like to have an update regarding where we are as of today with the Fire District, the contract, and the hydrants. Commissioner Chandler advised that there is a court case that is being reviewed but the Judge has not made a ruling yet. We do not have any upcoming court dates schedule. There have been 2 hearings to date. We are waiting for the ruling from the Judge for next steps. Pat Clark inquired if there was another hearing with Judge if it would help if he came to that hearing to speak. Commissioner Chandler advised that in the court proceeding he would have to be a party to the suit or called as a witness in order to participate. If the Fire District holds a special meeting he would be able to comment there. Pat Clark inquired if he could send a letter to the Judge. Commissioner Chandler advised that by court rule the Judge would not be able to review this.

Abatement:

Account 619-The resident has been there since the original building of the house. The meter was repaired on 5/28/21. The inside meter and the outside meter were providing different readings requiring the repair. Prior to the repair the billed ranged from \$30-\$40 per quarter. This last quarter was \$321.50. **Commissioner Demass motioned to abate \$237.50 from Account 619, leaving a balance of \$84.00 for the second quarter 2021 bill. Seconded by Commissioner Chandler. All in favor. Motion carries.**

Review of Minutes:

The Commissioners reviewed the June 2, 2021 and June 14, 2021 meeting minutes. **Commissioner Chandler motioned to strike the last sentence of the last paragraph of page 1 on the June 14, 2021 minutes, as it pertains to employee health. Seconded by Commissioner Demass to accept the change. All in favor. Motion carried.**

Commissioner Chandler motioned to accept the June 2, 2021 and the June 14, 2021, with the noted change. Seconded by Commissioner Demass. All in favor. Motion carried.

Treasurer's Report:

The Commissioners reviewed the June, 2021 Treasurer's Report. **Commissioner Demass motioned to accept the Treasurer's Report, seconded by Commissioner Chandler. All in favor. Motion carried.**

Superintendent's Report (John Chase):

Northfield Sewer District-This contract is supposed to be renewed annually and we have not signed one since 2011. Given that we have increased all income lines by 4% per year since 2020, we have calculated an 8% increase for this agreement. The annual amount will go from \$6,537.00 to \$7,059.96. Other than the fact that we are no longer using billing stock and using plain paper, the price is the only difference between the 2011 and 2021 contract. Glen, who is the Chairman of the Northfield Sewer District has been informed about this increase and he is aware of a 4% increase each year after this year. Superintendent Chase also has concerns about #8 in the existing agreement and feels that it is unnecessary as it implies that the Northfield Sewer District has use of T-N Water District offices, personnel, etc. **Commissioner Chandler motioned to remove #8 from any future Inter-Governmental Agreement between Tilton-Northfield Water District/Tilton & Northfield Aqueduct Co. and Northfield Sewer District. Seconded by Commissioner Demass. All in favor. Motion carried.**

Superintendent Chase then inquired about the rate increase that was proposed to the Northfield Sewer District, given our earlier discussion with the Tilton Sewer Commission. We should be consistent with what we proposed to both the Northfield Sewer District and Tilton Sewer Commission. Commissioners Chandler and Demass agreed. Superintendent Chase will draw up a new agreement. **Commissioner Chandler motioned to increase the contract amount for the Northfield Sewer District to be \$6,798.14 for 2021 and then a 4% increase for each of the following years. Commissioner Demass seconded the motion. All in favor. Motion carried.**

Planet Honda is complete. All services are up and running as of 7/2/21. They have been set up with SCADA but we keep getting power failure alarms.

Account 153-We went to shut off her water last week. The homeowner was there and was not happy about this. After some discussion she did provide a payment of \$80.00 and signed a

payment agreement for \$75.00 until she is paid current. Her current balance is \$627.53. She understands that if she does not follow the payment arrangement her water will be shut off.

Stantec has submitted the paperwork for the DES loan for the new treatment plant. It may be some time before we have a response on this. In the meantime, Stantec has moved forward with some of the design.

SCADA Upgrades-We have received the \$5,000.00 payment from Tilton Fireworks and Walmart. J. Jill is in the process of getting their purchase order approved.

Old Business:

None

New Business:

None

Next meeting:

Monday, August 9, 2021 4:00 p.m.

Adjournment:

With nothing further, **at 5:27 p.m. the meeting adjourned.**

Respectfully submitted,

Michele Corey, District Clerk