

Tilton Northfield Water District
Commissioner's Meeting
14 Academy Street, Tilton, NH 03276
Monday, August 7, 2023
Minutes

In Attendance: Commissioner Chair Sean Chandler, Commissioner Arthur Demass, Superintendent John Chase, District Clerk Michele Corey, Rene LaBranche (Stantec), Charlene Smith, Rick Skarinka (NHDES) via telephone

Call to Order:

Commissioner Chandler called the meeting to order at 3:30 p.m.

Public Comment:

Account 1171 – Account was reviewed for the late fee and information was provided to the Commissioners. **Commissioner Demass motioned to waive the late fee on Account 1179. Seconded by Commissioner Chandler. All in favor. Motion carried.**

Water Treatment Plant

Rene LaBranche and Rick Skarinka provided an update regarding the treatment plant and funding. Rick advised the special application Rene is working on is for gap funding. The cost of services and supplies have increased since the initial estimate was done and that information should be included in the SRF. Rene did apply for funds from the Emerging Contaminants Fund. That is currently approved for \$2.5M. This is a loan with 100% loan forgiveness. You do still have to pay interest during construction. DES also advised they would provide a loan for the remaining gap. This loan would have at least a 30% loan forgiveness.

In order to mitigate some of the cost that would have to be passed on to the users, Rene applied for a Ground Water Trust grant. Rick advised the District should meet with the Ground Water Trust as soon as possible with the request and provide a presentation regarding what the need is and why. There is a meeting in September and Rene will try to get on the agenda for that meeting. A Commissioner should also attend this meeting. Rick also indicated that the District would need to have a special meeting with the voters to accept any money. If everything lines up the District should look to have the special meeting in November.

Review of Minutes:

The Commissioners reviewed the July 10, 2023 minutes for the Water District. **Commissioner Demass motioned to approve the July 10, 2023 Water District minutes. Seconded by Commissioner Chandler. All in favor. Motion carried.**

Treasurer's Report:

The Commissioners reviewed the July, 2023 Treasurer's Report. **Commissioner Chandler motioned to approve the July, 2023 Treasurer's Report. Seconded by Commissioner Demass. All in favor. Motion carried.**

Superintendent's Report (John Chase):

Rate Study-Dave Fox continues to work on finalizing the rate study.

Backhoe-Backhoe was fixed today by TMS Diesel

280 Main Street, Tilton-The old auction house on Main Street will be hooking up to a new service in the sidewalk. They will be removing old cast iron 6" and bring in new 6" into the building for future fire protection.

Audit & Taxes-Tomorrow we have the first meeting with Jarod Vartanian from Vachon Clukay to discuss what it will take for them to do our audit and taxes next year.

Credit Cards-The credit card system has been set up. We can now take cards in person or over the phone.

Pitney Bowes-We now have a Pitney Bowes machine in the office for postage. This will allow us to do our mailing in house and not deal with the post office as much.

Old Business:

None

New Business:

We have been advised that the trial with the fire district should be scheduled for the week of January 22, 2024. There has not been a final date set.

Next meeting:

September 11, 2023 4:00 p.m.

Adjournment:

With nothing further, **the meeting adjourned at 4:41 p.m.**

Respectfully submitted,

Michele Corey, District Clerk