

**Tilton Northfield Water District  
Commissioner's Meeting  
14 Academy Street, Tilton, NH  
Monday, February 10th, 2025  
4:00pm.  
Minutes**

**In Attendance:**

Commissioner Chair Roland Seymour, Commissioner Arthur Demass, Commissioner Steve Partridge, Superintendent John Chase, Office manager Charlene Smith, Clerk Nathan Langione, Rene LaBranche (Stantec).

**1) Call to Order:**

Commissioner Roland Seymour called the meeting to order at 4:03pm. There were 0 members of the public present.

**2) Public Comment:**

**Stantec (Rene LaBranche)**

The WTP redesign has been completed and plans have been submitted to DES. We provided stamped plans & specs and the project was advertised in the paper last Saturday & Sunday. Stantec is going to reach out to 13 potential contractors about the bid.

The WTP bid opening will be on March 6th. A pre bid meeting will be held at 10am on March 19th at the District office.

**3) Review of Minutes:**

The Commissioners reviewed the January 13 2025 minutes for the Water District.

**Commissioner Demass motioned to approve the January 13, 2025 minutes. Seconded by Commissioner Partridge. All in favor. Motion carried.**

**4) Treasurer's Report:**

The commissioners reviewed and accepted the treasurer's report.

### **5) Superintendent's Report**

The 63 Laconia Road Project is complete and waiting on As Builts.

The WHS Ag Center Remodel is on hold until spring.

The Veterans Home Addition is waiting on a Stante review.

### **6) Old Business:**

None

### **7) New Business:**

The commissioners had a budget workshop to discuss the 2024 and 2025 budgets for the Aqueduct Company and Water District.

Late fee abatement requests were discussed by the Commissioners. The majority were due to a billing system issue.

**Motion by Commissioner Partridge to approve the late fee abatements. Seconded by Commissioner Demass. All in favor. Motion carried.**

A proposal for the Academy Street Wall was received from the town. It was discussed and a response memo will be sent.

Discussion about dig safe requesting a dedicated emergency dig safe phone number for their automated system.

**Motion by Commissioner Partridge to contact verizon to get a dedicated phone line to be used for dig safe. Seconded by Commissioner Demass. All in favor. Motion carried.**

### **8) Non Public:**

**Motion by Commissioner Seymour to enter non public session per (RSA) 91-A:3 II. Seconded by Commissioner Partridge. All in favor. Motion carried.**

### **9) Next Meeting:**

March 17th, 2025 4:00 PM

**Adjournment:**

**With nothing further, at 6:31pm Commissioner Seymour motioned to adjourn.  
Seconded by Commissioner Partridge. All in favor. Motion carried.**

Respectfully Submitted,

Nathan Langione, District Clerk