

Tilton Northfield Water District

Commissioner's Meeting

14 Academy Street, Tilton, NH

Monday, November 4th, 2024

4:00pm.

Minutes Draft

In Attendance:

Commissioner Chair Roland Seymour, Commissioner Arthur Demass, Commissioner Steve Partridge, Charlene Smith, Nathan Langione, Rene LaBranche (Stantec).

Call to Order:

Commissioner Roland Seymour called the meeting to order at 4:04pm. There were 0 members of the public present.

Public Comment:

Stantec (Rene LaBranche)

Penta Corporation is receptive to finding ways to reduce the bid cost, so there is no reason to reject the WTP bids at this point in time. The plan is to spend the next two weeks attempting to reduce the scope and cost. There will be a meeting on November 25th to make a decision on the Penta Corporation bid.

Stantec completed the NHDES DWSRF application for more SRF and ARPA funding

Commissioner Seymour motioned to proceed with submitting a NHDES ARPA Grant Applicant for additional grant funding for the TNWD iron & manganese removal water treatment plant project. Also, to authorize Rene LaBranche of Stantec to complete, sign and certify the application on behalf of the TNWD. Seconded by Commissioner Demass. All in favor. Motion carried.

Review of Minutes:

The Commissioners reviewed the October 7th & 11th, 2024 minutes for the Water District.

Commissioner Demass motioned to approve the October 7th & 11th, 2024 minutes. Seconded by Commissioner Partridge. All in favor. Motion carried.

Treasurer's Report:

The Commissioners reviewed the October 2024 Treasurer's Reports for the Water District.

Commissioner Demass motioned to accept the Treasurer's Reports. Seconded by Commissioner Partridge. All in favor. Motion carried.

Superintendent's Report (Charlene Smith):

Frito-Lay

This project has been completed successfully. Stantec needs to get corrected as-builts.

63 Laconia Road Project.

This project is about to be completed. Stantec needs to get as-builts.

Winnisquam School

Plans have been agreed upon and submitted to Stantec. Statec is still waiting on the sprinkler design to review.

Veteran's Home Addition

Funds were approved to have Stantec do the reviews and the check should have been delivered last week.

Academy Street Wall

The town of Tilton has had two engineers come look at the wall. They also had a test boring company come out last week to take boring samples. We have not been updated on what their plans are for the wall.

Fire department training

We completed five different training sessions with the fire department. Training went well with no complications.

The Tilton School

We are still waiting for them to reply to our correspondence.

Thanksgiving & Christmas Lunch

Schedule staff Christmas lunch for December 12th.

Commissioner Demass motioned to procure Thanksgiving gift cards for staff at \$500. Seconded by Commissioner Partridge. All in favor. Motion carried.

Old Business:

Tilton Sewer Contract

Tilton Sewer was not receptive to our proposed rate increase and countered with an 8% increase per year for 5 years.

Commissioner Partridge motioned to offer a 12% rate increase per year for 5 years. Seconded by Commissioner Demass. All in favor. Motion carried.

New Business:

Loan Committee

Commissioner Seymour made a motion to establish a loan committee with the following members: John Chase, Charlene Smith, and Roland Seymour for the purpose to explore and enter into negotiations with financial institutions to secure additional financing for the new treatment project on route 140. The loan committee to bring to the full board of commissioners their recommendations with the board to have the final approval on their recommendations. Seconded by Commissioner Partridge. All in favor. Motion carried.

Accountants

Schedule a meeting for the first week of December.

Biannual Checks

Commissioner Demass motioned to have the November checks issued to the commissioners and clerk. Seconded by Commissioner Partridge. All in favor. Motion carried.

Non Public:

None

Next Meeting:

December 2nd, 2024 4:00 PM

Adjournment:

With nothing further, at 5:15pm Commissioner Seymour motioned to adjourn. Seconded by Commissioner Partridge. All in favor. Motion carried.

Respectfully Submitted,

Nathan Langione, District Clerk