

Tilton Northfield Water District

Commissioner's Meeting

14 Academy Street, Tilton, NH

Monday, December 2nd, 2024

4:00pm.

Minutes Draft

In Attendance:

Commissioner Chair Roland Seymour, Commissioner Arthur Demass, Commissioner Steve Partridge, Superintendent John Chase, Charlene Smith, Nathan Langione, Rene LaBranche (Stantec).

Call to Order:

Commissioner Roland Seymour called the meeting to order at 4:00pm. There were 0 members of the public present.

Public Comment:

Stantec (Rene LaBranche)

The asset management grant has been submitted and we should receive the \$100,000 disbursement in one week. The GIS maps have been updated with the survey data and now all valves, curb stops, and fire hydrants are listed. The next step is to populate the entries with additional data and notes.

After reevaluating the WTP with Penta Construction, we were not able to reach a satisfactory number within funding limits. The recommendation at this time is for the Commissioners to reject all the bids and return the bid bonds. The WTP project will go back out to bid after scope changes are made.

Commissioner Partridge motioned to proceed with rejecting all bids for the water treatment plant project from November. Seconded by Commissioner Demass. All in favor. Motion carried.

Stantec will schedule a work session meeting with EII and Waterline to evaluate the WTP scope the week after next. A meeting date will be known early next week.

Pursue additional funding from the groundwater trust, ARPA, and SRF funding. Our SRF application has already been submitted.

Review of Minutes:

The Commissioners reviewed the October 28th & November 4th, 2024 minutes for the Water District.

Commissioner Seymour motioned to approve the October 28th, 2024 minutes. Seconded by Commissioner Partridge. All in favor. Motion carried.

Commissioner Seymour motioned to approve the November 4th, 2024 minutes. Seconded by Commissioner Partridge. All in favor. Motion carried.

Treasurer's Report:

Given that the meeting took place on the 2nd, the treasurer's report was not yet available. The Commissioners reviewed copies of the financial statements for the TNWD and the Aqueduct Company.

Commissioner Demass motioned to accept the Treasurer's Reports. Seconded by Commissioner Partridge. All in favor. Motion carried.

Superintendent's Report

None

Old Business:

Tilton Sewer sent out a letter about the new TNWD contract and added a line item to their bill for meter reading, which deviates from past contract updates.

New Business:

The commissioners had three requests for late fee abatements for accounts 2484, 2406, 2240, 2297, 2274, 2037, 2167, and 28 Cofran ave.

Commissioner Partridge motioned to approve the abatement of the \$30 late fee for each account, for a total of \$300. Seconded by Commissioner Demass. All in favor. Motion carried.

The auditors recommend that all ARPA money should go into the district, not the company. We need to conduct an appraisal of the company to determine what it is currently worth. This will allow us to determine the potential cost and tax implication of dissolving the company. Who can provide the service and at what cost?

Commissioner Seymour motioned to authorize John and Charlene to investigate finding appraisers to evaluate the company. Seconded by Commissioner Partridge. All in favor. Motion carried.

The district has been looking into purchasing a new truck, either an F150 or F250, and have received bids from Irwin Ford and Nucar.

Commissioner Seymour motioned to authorize John to investigate and decide on the truck bids. Seconded by Commissioner Partridge. All in favor. Motion carried.

Non Public:

Motion by Commissioner Seymour to enter non public session per (RSA) 91-A:3 II. Seconded by Commissioner Demass. All in favor. Motion carried.

Next Meeting:

January 6th, 2025 4:00 PM

Adjournment:

With nothing further, at 5:12pm Commissioner Demass motioned to adjourn. Seconded by Commissioner Seymour. All in favor. Motion carried.

Respectfully Submitted,

Nathan Langione, District Clerk